

If you have any problems during the creation of the new user account please call 956-381-8466 during business hours.

Log on to [www.hidalgoad.org](http://www.hidalgoad.org)



1. Click on red box that reads On-line Protest. Once you click on it you will be redirected to the E-Services Portal
2. See next screen

# Welcome to the Hidalgo CAD E-Services Portal

Enter your login credentials below, then click login.

User Name:

Only if you already have a user name

Password:

Only if you already have a password

Login

Create New User

Forgot Password

Forgot Username

Click if you don't have a user name already

If you are a new user then click on create a new user and create your account and if you already E-filed before then enter your user name and password

See next screen

Please enter your **Account Identification Number** and **PIN** received below to begin the registration process.

Account ID:

PIN:

Enter your agent ID number

Enter your Online Pin, provided on your appraisal notice

- 1) Click on Account ID and enter your Agent ID (if agent has multiple Id's those will be entered once your registration is completed)
- 2) Click on PIN and enter your Online Pin as provided on your appraisal notice
- 3) (Step 2 – 4) Limited information on screen shots due to personal information



Steps 1 – 4 have completed successfully

See next screen

## Hidalgo CAD Portal Home

The Hidalgo CAD Portal provides online access to certain features. Make your selection by clicking one of the links below.



FID Maintenance



Online Appeals

Click on Online Appeals

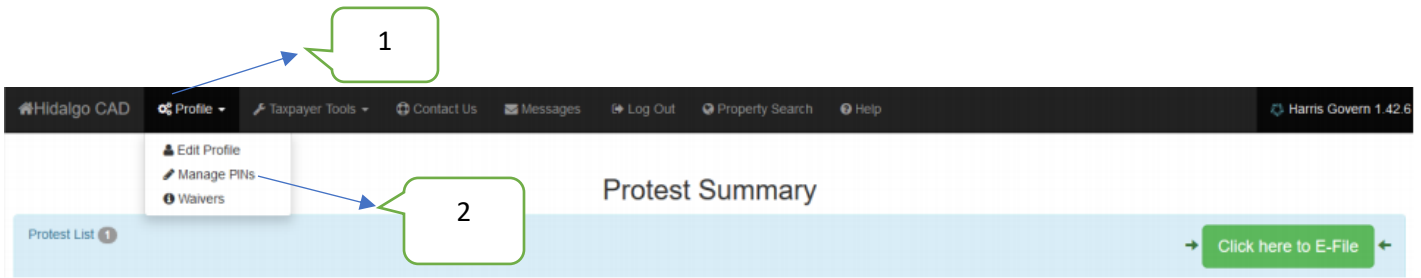


Click on Online Appeals

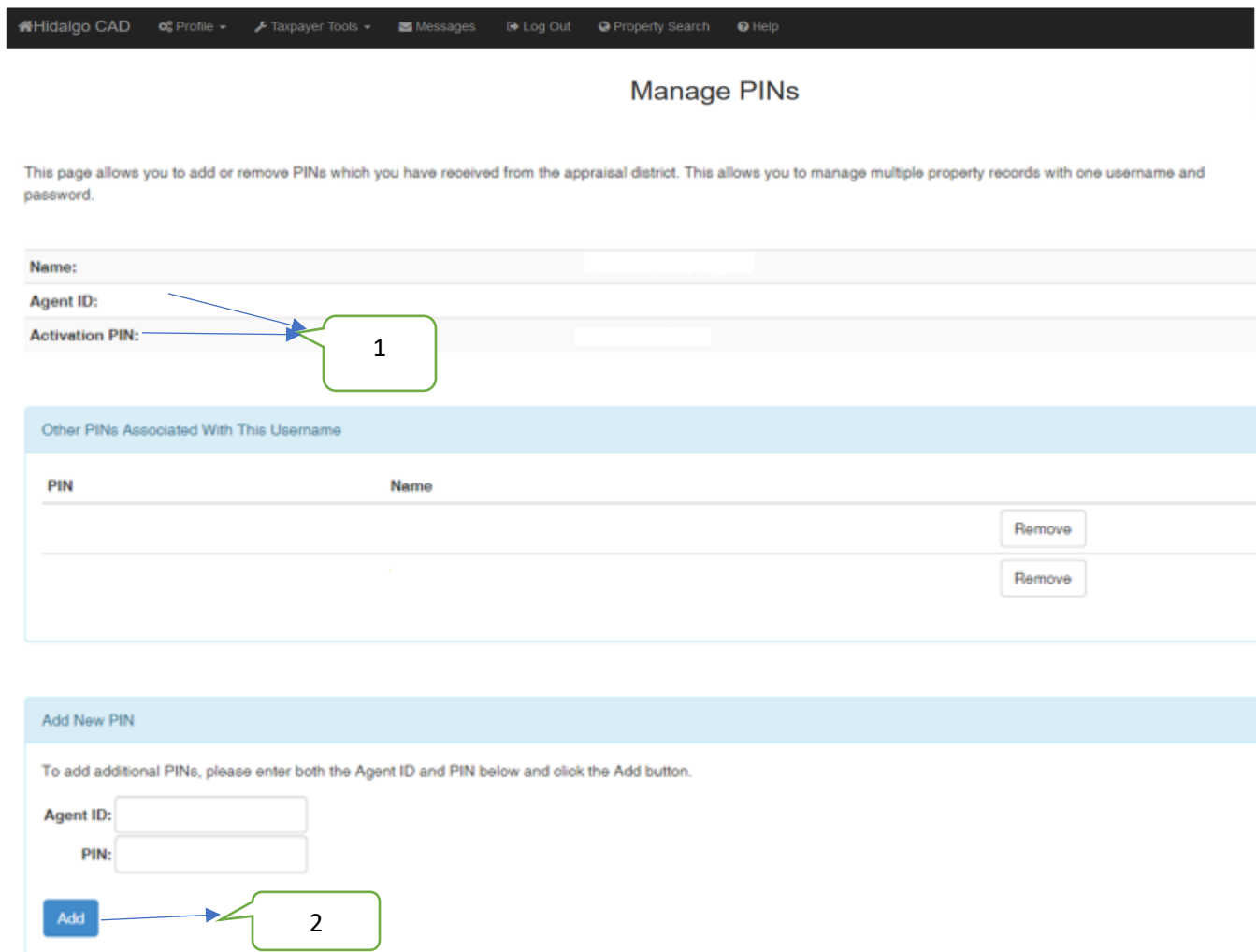
### NOTE:

- If you have multiple Agent Id's refer to next screen.
- If you only have one Agent Id, proceed to “Protest Summary” on page 6.
- If you have a question regarding multiple agent id's, please call the office for assistance.

# Adding Multiple Agent ID's

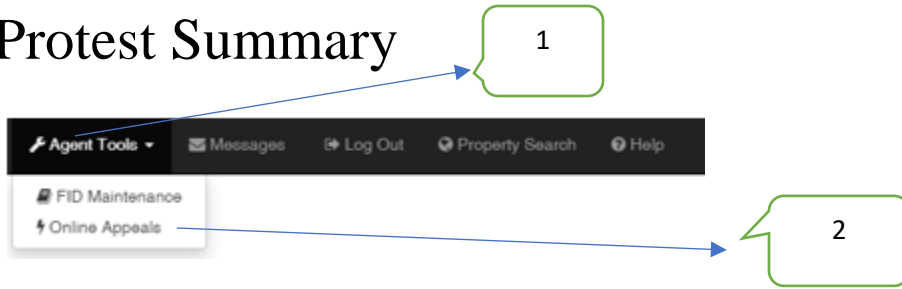


- 1) Click on the Profile tab on the black tool bar
- 2) Then click on Manage Pins

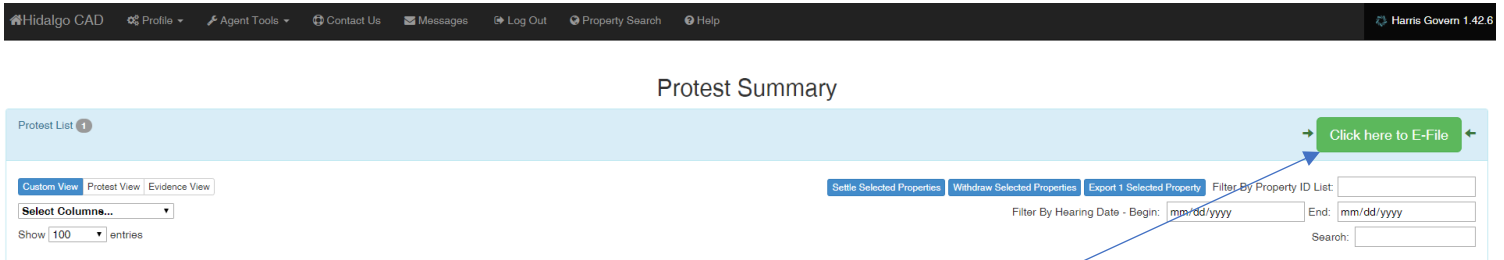


- 1) Enter Agent ID and PIN in the Add New PIN section
- 2) Click Add button

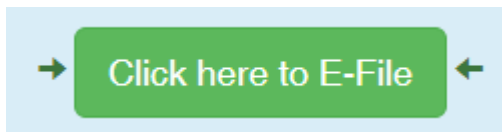
# Protest Summary



- 1) Click on Agent Tools on the black tool bar
- 2) Click Online Appeals

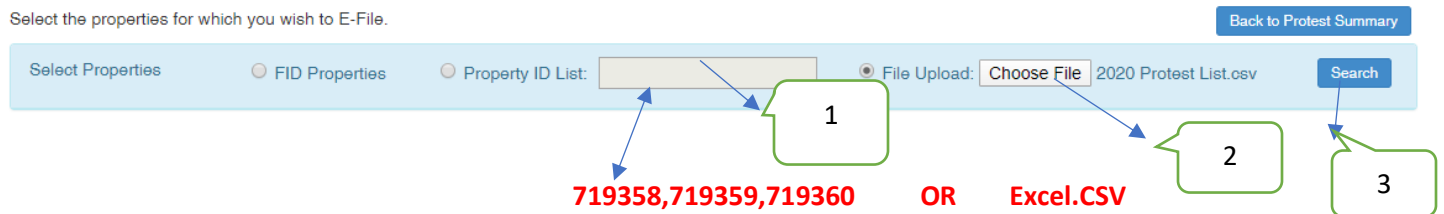


In order to view Properties under the Protest Summary



Click on the button on the top right-hand side of the screen

## Electronic Protest Filing for 2020



- 1) Once in this screen the agent has the option of entering Property Id's individual or a string followed by commas or
- 2) An Excel CSV file
- 3) Click Search

# Electronic Protest Filing for 2020

Select the properties for which you wish to E-File. [Back to Protest Summary](#)

Select Properties **683**  FID Properties  Property ID List:   File Upload:  No file chosen

My File: 2020 Protest List.csv Invalid ID's entered will not be included in the list below

Select Columns... Show 100 entries Search:

<input checked="" type="checkbox"/>	E-File Protest	Property ID	Geographic ID	Type	Neighborhood	Property Address	Owner Name	Appraised Value	Appraisal Notice
<input checked="" type="checkbox"/>	<input type="button" value="E-File"/>	101659	10062-00-000-0000-05	Real	1006200(PORCION 62-63)	SPUR 241 TX	KAWAHATA FAMILY PARTNERSHIP LTD	\$7,764	N/A
<input checked="" type="checkbox"/>	<input type="button" value="E-File"/>	101660	10062-00-000-0000-06	Real	1006200(PORCION 62-63)	S INTERNATIONAL BLVD TX	KAWAHATA FAMILY PARTNERSHIP LTD	\$490,000	N/A
<input checked="" type="checkbox"/>	<input type="button" value="E-File"/>	108403	A0800-00-000-1040-07	Real	SWL1015(SWL 1015 PROJECT)	N INT'L BLVD TX	CAPITAL EAGLE INVESTMENTS LLC	\$249,840	N/A
<input checked="" type="checkbox"/>	<input type="button" value="E-File"/>	108590	A0800-00-000-1099-01	Real	A080000(ADAMS TRACT)	3929 E BUS 83 TX	ANDERSON PHYLLIS HOGE	\$78,115	N/A
<input checked="" type="checkbox"/>	<input type="button" value="E-File"/>	108593	A0800-00-000-1099-04	Real	A080000(ADAMS TRACT)	3929 E BUS 83 TX	ANDERSON PHYLLIS HOGE	\$61,370	N/A
<input checked="" type="checkbox"/>	<input type="button" value="E-File"/>	108595	A0800-00-000-1099-10	Real	A080000(ADAMS TRACT)	3929 E BUS 83 TX	ANDERSON PHYLLIS HOGE	\$230,717	N/A

Showing 1 to 100 of 683 entries Previous        Next

[Back to Protest Summary](#)

- 1) The list will populate and the number of accounts will appear on top left-hand side
- 2) You will have the option of selecting each account individually or you can select all by clicking the check box next to E-File Protest
- 3) Once you are finished with the selection click on E-File all Selected Properties

## E-File Protest Information

Enter information below for the protest(s). You will be able to view a list of protests after clicking the Submit button below.

Comments:  
(1024 characters maximum)

Daytime Phone:

Evening Phone:

Submit Cancel

The form consists of a large text area for comments, followed by two input fields for daytime and evening phone numbers. Each phone number field is split into two lines, each with a placeholder 'XXX-XXX-XXXX'. Below the form are two buttons: 'Submit' (blue) and 'Cancel' (white). A blue bracket on the right side of the form groups the comments, daytime phone, and evening phone fields, with a callout box labeled '1' pointing to it. A blue arrow points from the 'Submit' button to a callout box labeled '2'.

- 1) Enter your protesting information in the comments section and daytime and evening phone number in corresponding box
- 2) Once finished click on the submit button



## Create Protest

Please verify the information you have entered and click "Submit" to submit your protest(s) or click the Edit button to make changes.

Protest(s) with a reason in the 'Non-Filing Note' column will not be submitted. The records will be displayed for your confirmation on the next page



Property ID	Owner Name	Property Address	Evidence Requested	Evidence Delivery Method	Opinion of Value	Protest Reasons	Non-Filing Note	FID
101659	KAWAHATA FAMILY PARTNERSHIP LTD	SPUR 241 TX	False	None	<input type="text"/>	1, 2		
101660	KAWAHATA FAMILY PARTNERSHIP LTD	S INTERNATIONAL BLVD TX	False	None	<input type="text"/>	1, 2		
108403	CAPITAL EAGLE INVESTMENTS LLC	N INT'L BLVD TX	False	None	<input type="text"/>	1, 2		
108590	ANDERSON PHYLLIS HOGE	3929 E BUS 83 TX	False	None	<input type="text"/>	1, 2		
108593	ANDERSON PHYLLIS HOGE	3929 E BUS 83 TX	False	None	<input type="text"/>	1, 2		
108595	ANDERSON PHYLLIS HOGE	3929 E BUS 83 TX	False	None	<input type="text"/>	1, 2		
111301	SAN ANTONIO COMMISSION CO OF TX INC	2927 S ALAMO RD TX	False	None	<input type="text"/>	1, 2		
112007	GRIGODI LLC	E EXPWY 83 TX	False	None	<input type="text"/>	1, 2		
112196	5G INTERNATIONAL INC	E EXPWY 83 TX	False	None	<input type="text"/>	1, 2		
112208	BHATIA NINA & GITA	219 E EXPWY 83 ALAMO, TX	False	None	<input type="text"/>	1, 2		
112356	LUKSA MARVIN W & ESTHER F	1142 N ALAMO RD	False	None	<input type="text"/>	1, 2		
112357	LUKSA MARVIN W & ESTHER F	1009 SIOUX RD	False	None	<input type="text"/>	1, 2		
112627	RIO GRANDE BIBLE INSTITUTE INC	N CESAR CHAVEZ TX	False	None	<input type="text"/>	1, 2		Agent Not of Record
112628	RIO GRANDE BIBLE INSTITUTE	N CESAR CHAVEZ TX	False	None	<input type="text"/>	1, 2		
1178942	8400/8500 N 10TH DEVELOPMENT LLC	8424 N 10TH ST MCALLEN, TX	False	None	<input type="text"/>	1, 2		Agent Not of Record
1178943	8400/8500 N 10TH DEVELOPMENT LLC	8412 N 10TH ST MCALLEN, TX	False	None	<input type="text"/>	1, 2		Agent Not of Record
1178944	8400/8500 N 10TH DEVELOPMENT LLC	8400 N 10TH ST MCALLEN, TX	False	None	<input type="text"/>	1, 2		Agent Not of Record
1182140	KENNETH FOX SUPPLY CO	2200 FOX DR TX	False	None	<input type="text"/>	1, 2		
1235419	WDC DEVELOPMENT LLC	SUGAR RD TX	False	None	<input type="text"/>	1, 2		Agent Not of Record
1235420	WDC DEVELOPMENT LLC	SUGAR RD TX	False	None	<input type="text"/>	1, 2		Agent Not of Record
20405796	BOCANEGRA ADAN	3009 GUADALUPE AVE MCALLEN, TX 78504	False	None	<input type="text"/>	1, 2		
20407215	HOFFMAN HAL SHANIN	2304 SAN ALEJANDRO TX	False	None	<input type="text"/>	1, 2		
20816084	SHAH EYE CENTER	1506 E GRIFFIN PKWY MISSION, TX 78572	False	None	<input type="text"/>	1, 2		Agent Not of Record
20827110	DEUS JIRE LP	420 PROFESSIONAL DR TX	False	None	<input type="text"/>	1, 2		Agent Not of Record
20827377	EBERLE INVESTMENTS LTD	514 PLAZA LOS ENCINOS DR TX	False	None	<input type="text"/>	1, 2		
20830027	LOZANO RODOLFO & JEAN	2305 ANTIGUA DR MISSION, TX	False	None	<input type="text"/>	1, 2		

- 1) Click on opinion of value and enter dollar amount
- 2) Click on Protest Reasons drop down box and choose the reason for protest
- 3) Click on Submit button once finished

## Protest(s) Submitted Successfully

You have successfully submitted protest(s) on the records below unless there is a reason listed in the 'Non-Filing Note' column. This is your confirmation. If you are not the Agent of record, please submit a valid FID as soon as possible.

Print

Export

Property ID	Owner Name	Property Address	Evidence Requested	Evidence Delivery Method	Opinion of Value	Protest Reasons	Non-Filing Note	FID
101659	KAWAHATA FAMILY PARTNERSHIP LTD	SPUR 241 TX	False	None	0	1, 2		
101660	KAWAHATA FAMILY PARTNERSHIP LTD	S INTERNATIONAL BLVD TX	False	None	0	1, 2		
108403	CAPITAL EAGLE INVESTMENTS LLC	N INT'L BLVD TX	False	None	0	1, 2		
108590	ANDERSON PHYLLIS HOGE	3929 E BUS 83 TX	False	None	0	1, 2		
108593	ANDERSON PHYLLIS HOGE	3929 E BUS 83 TX	False	None	0	1, 2		
108595	ANDERSON PHYLLIS HOGE	3929 E BUS 83 TX	False	None	0	1, 2		
111301	SAN ANTONIO COMMISSION CO OF TX INC	2927 S ALAMO RD TX	False	None	0	1, 2		
112007	GRIGODI LLC	E EXPWY 83 TX	False	None	0	1, 2		

Done

Click "Done"

Click Done button once you have submitted successfully

# Protest Summary

Protest List **684**

[Click here to E-File](#)

Custom View | **Protest View** | Evidence View

[Settle Selected Properties](#) | 
 [Withdraw Selected Properties](#) | 
 [Export Results for Selected Properties](#) | 
 Filter By Property ID List:

Select Columns...

Filter By Hearing Date - Begin:  End:

Show **100** entries

Search:

Property ID	Property Address	Protest ID	Year	Protest Status	Hearing Date	Hearing Location	Beginning Value	Opinion Of Value	Final Value	Settlement Offer?	Offer Amount	Withdraw	Property Search
<a href="#">101659</a>	SPUR 241 TX	1835	2020	OPROT (ONLINE PROTEST)	N/A		\$7,764	\$0	N/A	Under Review	N/A	N/A	<a href="#">Details</a>
<a href="#">101660</a>	S INTERNATIONAL BLVD TX	1836	2020	OPROT (ONLINE PROTEST)	N/A		\$490,000	\$0	N/A	Under Review	N/A	N/A	<a href="#">Details</a>
<a href="#">108403</a>	N INTL BLVD TX	1837	2020	OPROT (ONLINE PROTEST)	N/A		\$249,840	\$0	N/A	Under Review	N/A	N/A	<a href="#">Details</a>
<a href="#">108590</a>	3929 E BUS 83 TX	1838	2020	OPROT (ONLINE PROTEST)	N/A		\$78,115	\$0	N/A	Under Review	N/A	N/A	<a href="#">Details</a>
<a href="#">108593</a>	3929 E BUS 83 TX	1839	2020	OPROT (ONLINE PROTEST)	N/A		\$61,370	\$0	N/A	Under Review	N/A	N/A	<a href="#">Details</a>
<a href="#">108595</a>	3929 E BUS 83 TX	1840	2020	OPROT (ONLINE PROTEST)	N/A		\$230,717	\$0	N/A	Under Review	N/A	N/A	<a href="#">Details</a>
<a href="#">111301</a>	2927 S ALAMO RD TX	1841	2020	OPROT (ONLINE PROTEST)	N/A		\$779,392	\$0	N/A	Under Review	N/A	N/A	<a href="#">Details</a>
<a href="#">112007</a>	E EXPWY 83 TX	1842	2020	OPROT (ONLINE PROTEST)	N/A		\$434,968	\$0	N/A	Under Review	N/A	N/A	<a href="#">Details</a>

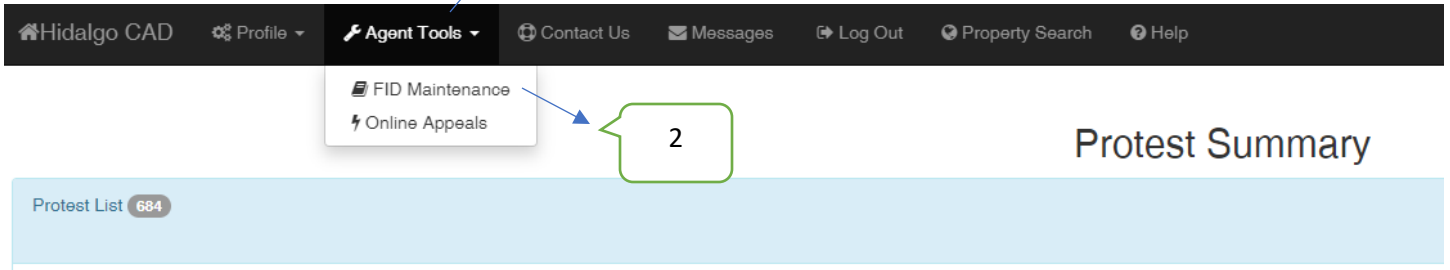
Showing 1 to 100 of 684 entries

Previous **1** 2 3 4 5 6 7 Next

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# Phase II

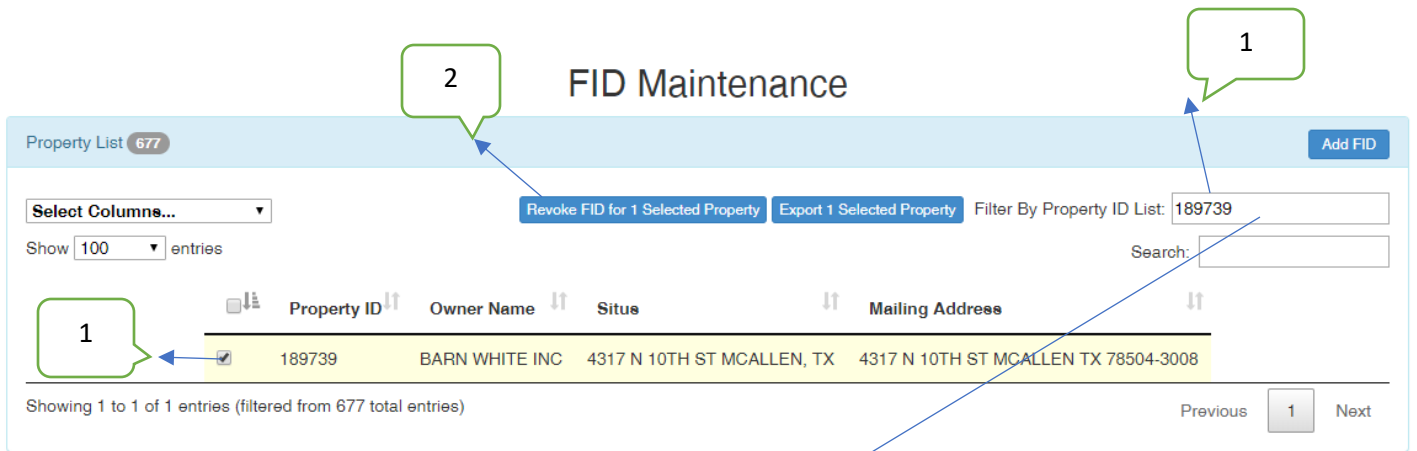
## Revoke Agent



### Protest Summary

Protest List 684

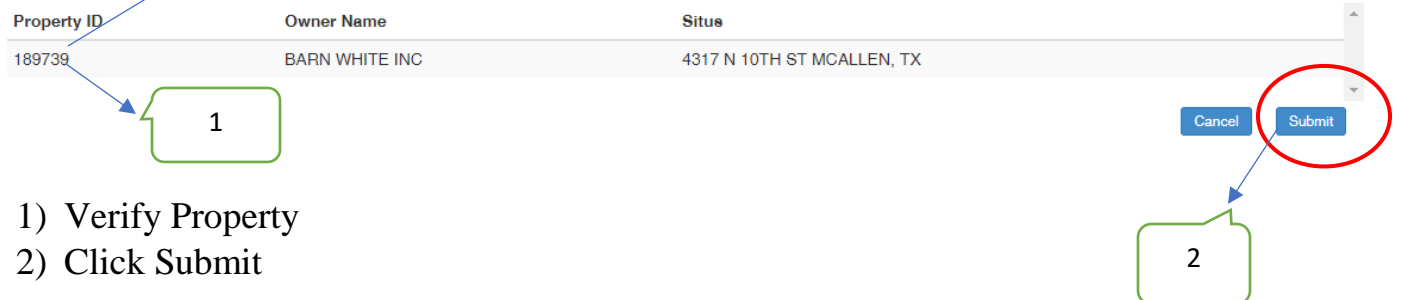
- 1) Click on Agent Tools on the black tool bar
- 2) Click FID Maintenance



- 1) Type Property ID and select check box
- 2) Click on Revoke FID

### Revoke FID

The FID on the following property will be revoked as of 04/28/20.



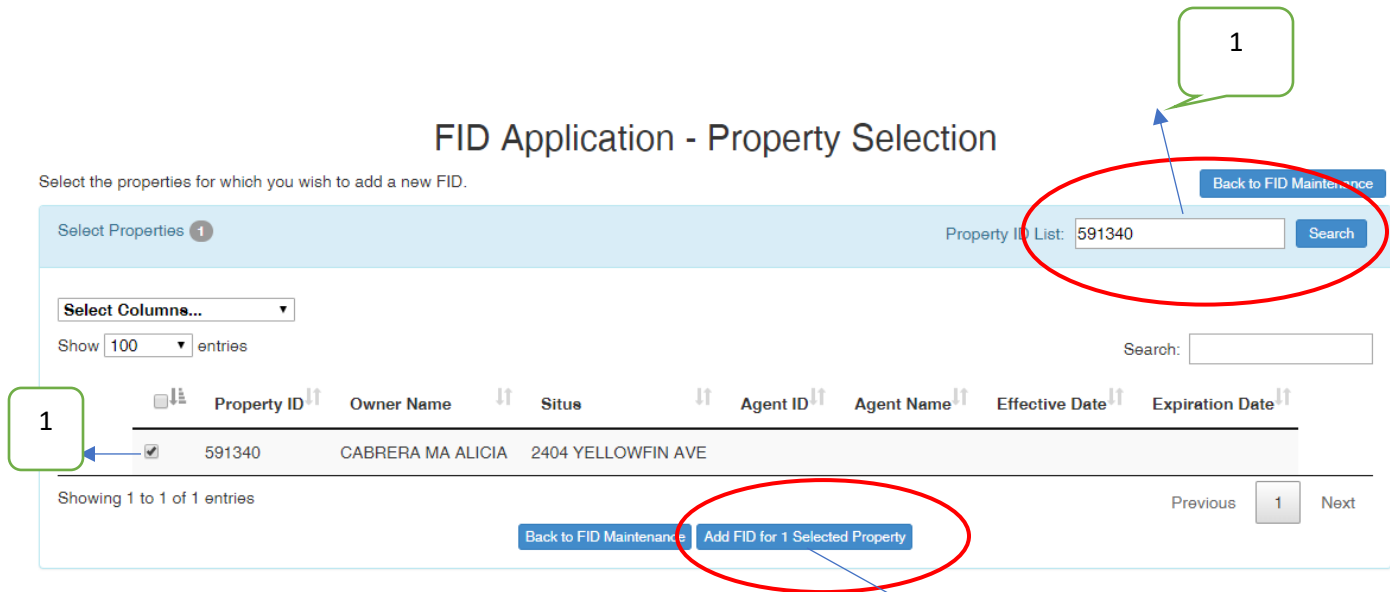
- 1) Verify Property
- 2) Click Submit

# Phase III

## Add FID (Agent Form)



1) Click Add FID



- 1) Type Property ID and select check box
- 2) Click Add FID for Selected Property

# FID Application - Agent Information

Please provide the following information for the new FID.

[Return to FID Maintenance](#)

Agent ID: 981960

Application Date: 4/28/2020

Effective Date:

Expiration Date:

Authorities:  Protest  Confidential  Resolve  Other

Mail Types:  ARB Documents  Chief Appraiser Documents  Entity Tax Bills and Notices

FID Image:  DSCN3093.JPG

The diagram consists of three green callout boxes with numbers 1, 2, and 3. Callout 1 is a speech bubble pointing to the 'Effective Date' input field. Callout 2 is a speech bubble pointing to the 'Choose File' button. Callout 3 is a speech bubble pointing to the 'Proceed to Confirmation' button.

- 1) Click on Effective Date and enter Date
- 2) Click on Choose File and select your image (ONLY JPG files are valid)
- 3) Click Proceed to Confirmation