

HIDALGO COUNTY APPRAISAL DISTRICT



ADMINISTRATION

Rolando Garza, Chief Appraiser
Jorge Gonzalez, Asst. Chief Appraiser
Brent E Cavazos, Associate Chief Appraiser
PO Box 208
Edinburg, TX 78540-0208
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BOARD OF DIRECTORS

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www.hidalgoad.org

POSITION VACANCY ANNOUNCEMENT

JOB TITLE: Appraiser

DATE POSTED: March 13, 2020

DIVISION: Real Estate Department

TDLR REGISTRATION: Required

DESCRIPTION/QUALIFICATIONS:

Perform the functions and activities associated with the appraisal of assigned classes of properties including inspection, data collection, analysis and application of appropriate valuation approaches and techniques. Communicate with the public on the laws and regulations applicable to the appraisal of real property. Review and exercise broad discretion regarding appraised values of real property.

EDUCATION AND EXPERIENCE:

- High School graduate with a minimum of 60 hours of college courses, college graduate preferred.
- Ability to perform mathematical tasks associated with appraisals.
- Ability to communicate effectively orally and in writing.
- Ability to learn and operate computer programs for appraisal use.
- Ability to work effectively both independently and with others.
- Ability to organize and plan work effectively.
- Commitment to providing excellent public service.
- RPA Certification required to be completed within 5 years
- Experience in related field may be substituted for college course requirements.

Applicant must successfully complete a criminal background investigation as required by Chapter 411, Subchapter F and Chapter 552.023 of the Texas Government Code

A pre-employment drug screen is required prior to employment in any posted Hidalgo County Appraisal District position

A valid Texas driver's license with proof of liability insurance and a verified acceptable driving record is required.

SALARY: Range \$30,000 - \$35,000

CLOSING DATE: Applications/resumes should be submitted to Ms. Lydia Elizondo, Finance/Personnel Director not later than 5:00 p.m April 2, 2020. You must attach a transcript if you list any college or university attendance.